



RIALTO UNIFIED SCHOOL DISTRICT CLASSIFIED

SAFETY INTERVENTION OFFICER I

DEFINITION:

Under the direction of the assigned Administrator or Supervisor, patrol and supervises campus activities at the District's elementary and secondary-level school campus, parking lot, and other school facility areas to ensure the well-being and safety of students, staff and visitors in non-classroom activities; ensure student compliance with school and District rules and procedures; promote safety intervention and restorative practices; enforce traffic and parking regulations; and perform other job-related duties as assigned and/or required.

DISTINGUISHING CHARACTERISTICS:

The Safety Intervention Officer I is the entry-level classification in the series. Incumbents have at least one year of experience and perform a variety of intervention duties to proactively protect students, personnel, facilities and grounds by monitoring and responding to security incidences and violations at a secondary school site. Safety Intervention Officer II is the journey-level classification. Incumbents have at least two years of security experience and monitor and patrol a variety of District locations and facilities. The Lead Safety Intervention Officer III is the senior level in the series. Incumbents perform the more complex duties requiring highly specialized knowledge, skills and abilities in a designated work assignment including performing a variety of lead administrative support services; perform other job-related duties as assigned and/or as required.

ESSENTIAL DUTIES:

- Patrol, monitor and proactively secure assigned areas of the District's elementary and secondary school campus; ensure students are safe, orderly, and within appropriate areas; ensure non-students on campus are authorized visitors; assist and direct campus visitors to authorized parking areas and appropriate offices; monitor lunch areas, walkways, restrooms, parking lots and within school-sites/district vicinity; respond to and resolve classroom behavior problems.
- Inspect, review and monitor campus and parking lot areas to ensure against inappropriate behaviors, and to ameliorate potential safety hazards.
- Counsel and advise students and others regarding violation of rules and regulations as well as regarding the use of prevention, intervention/restorative practices and conflict resolution skills to mitigate school fights and help students with behavior, social issues, or other problems.
- Enforce school and District rules, regulations and procedures; prevent or break up student conflicts and fights; check restrooms for smoking and graffiti; investigate, report and take pictures of graffiti and vandalism as assigned; write referrals.
- Investigate and report unusual, suspicious or criminal activities; investigate complaints and security notifications related to trespassing, loitering, sexual harassment, drug and alcohol use, theft and other criminal activities on or near campus vicinity; prepare incident reports.
- Monitor student behavior and activity during passing periods and lunchtime; ensure students arrive to class in a timely manner; ensure students outside of classrooms during instruction

periods have proper permission slips; escort students to office for disciplinary action as necessary; perform tardy sweeps.

- Prepare and maintain a variety of records and reports related to security of school premises and daily activities, events and incidents; provide documentation related to illegal activity to administrators and police as requested; maintain student contact cards.
- Participate in a variety of other assigned activities such as providing security during sporting events and other after-school activities, arranging additional security for special events, enforcing parking regulations, maintaining student lockers and enforcing the school dress code; lock and unlock gates.
- Operate and respond to calls on two-way radio; operate other assigned equipment including standard office equipment.
- Assist in maintaining appropriate student behavior and report unusual and inappropriate behavior to the administrators.
- Enforce the District and school regulations pertaining to both day and evening student activities including off campus.
- Prepare incident reports concerning student conduct, the destruction of property, vandalism, theft and including off campus.
- May contact additional District Safety Personnel or appropriate law enforcement agencies in emergency situations to request assistance, as needed; maintain the security and control of campus, parking lots, and other areas adjacent to school buildings and offices; prepare incident reports as needed.
- May detain students and those visiting the campus who are violating rules, regulations and applicable legal code provisions.
- Assist ill and/or injured students experiencing difficulty by escorting them to the health office or appropriate administrative offices on and off campus.
- Conduct or assist in the conducting of investigations or crimes against property or persons; prepare evidentiary reports.
- Assist in maintaining control of large numbers of people at athletic and district events, student activities, and other events to ensure the rules and regulations pertaining to conduct and safety are observed.
- Perform other job-related duties as assigned and/or as required.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Student behavior modification strategies and techniques.
- Policies, rules, and regulations concerning campus security and appropriate student behavior.
- Crowd-control procedures and the detection and identification of dangerous drugs and improper substances.
- Legal provisions governing student conduct and the control and protection of property.
- Law enforcement methods of proper detention and search of persons on the school campus and adjacent areas.
- Safe campus supervision methods and procedures.

ABILITY TO:

- Perform effectively and efficiently in situations requiring tact, diplomacy and good judgment.
- Enforce campus rules and regulations and applicable legal provisions.

- Communicate effectively both orally and in writing, particularly with adolescent students.
- Perform evening and weekend student supervision and crowd-control services.
- Understand and follow oral and written directions.
- Establish and maintain cooperative working relationships with the educational community and public agencies.

EDUCATION AND EXPERIENCE:

EDUCATION:

Verification of a High School diploma, a GED certificate, or a higher degree, supplemented by training or coursework in behavior modification techniques, student supervision, or a closely related field.

EXPERIENCE:

One year of experience working with adolescent-age students performing supervision, security, and control services. Recent job-related experience within the last five years is required.

LICENSES, CERTIFICATIONS AND OTHER REQUIREMENTS:

- Verification of a valid California Motor Vehicle Operator's license.
- Insurability of the District's liability insurance carrier may be required.
- Must satisfactorily complete the POST LEVEL II (Penal Code, Section 832) training course and the School Security Officer Training (SB 390) or Campus Law Enforcement Course (PC 832(g) and EC 38001.5).
- Must complete Pro-Act training as needed.
- Verification of a current First Aid certificate and a current CPR certificate issued by the American Red Cross or the American Heart Association is required at time of employment and must be kept current as a condition of continued employment.

PREFERRED QUALIFICATIONS:

N/A

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor school campus environment. Fast-paced work environment. Variable hours, including evenings and weekends.

PHYSICAL ELEMENTS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Will involve walking and/or standing for extended periods of time, and may occasionally involve ascending and descending ladders, stairs, scaffolding and ramps.

- Must be capable of perceiving the nature of sound.
- Must possess visual acuity and depth perception.
- Must be capable of providing oral information, in person, by telephone or other communication devices.
- Must possess the manual dexterity to operate equipment and to use security devices, and handle work with various objects and materials.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

POTENTIAL HAZARDS:

Exposure to hot, cold, wet, humid, or windy conditions caused by weather. Exposure to excessive noise and fumes, dust, or odors. Exposure to hostile or abusive persons. Exposure to blood, bodily fluids and drug paraphernalia. Exposure to physical and bodily injury.

Revision Date: 2/1/2024